

DOCUMENT SECURITY

6442

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All documents which contain an employee address, telephone number, social security number, or any other confidential personal information shall be kept out of the view of offenders. This includes documents prepared at the camp and documents coming into the camp which have been prepared elsewhere. Offender workers shall not be allowed to prepare, type, file, mail, or otherwise handle or have access to such documents.

FORMS AND/OR FORMS SAMPLES: RETURN TO CAL FIRE LIBRARY HOME PAGE FOR FORMS/FORMS SAMPLES SITE LINK.

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